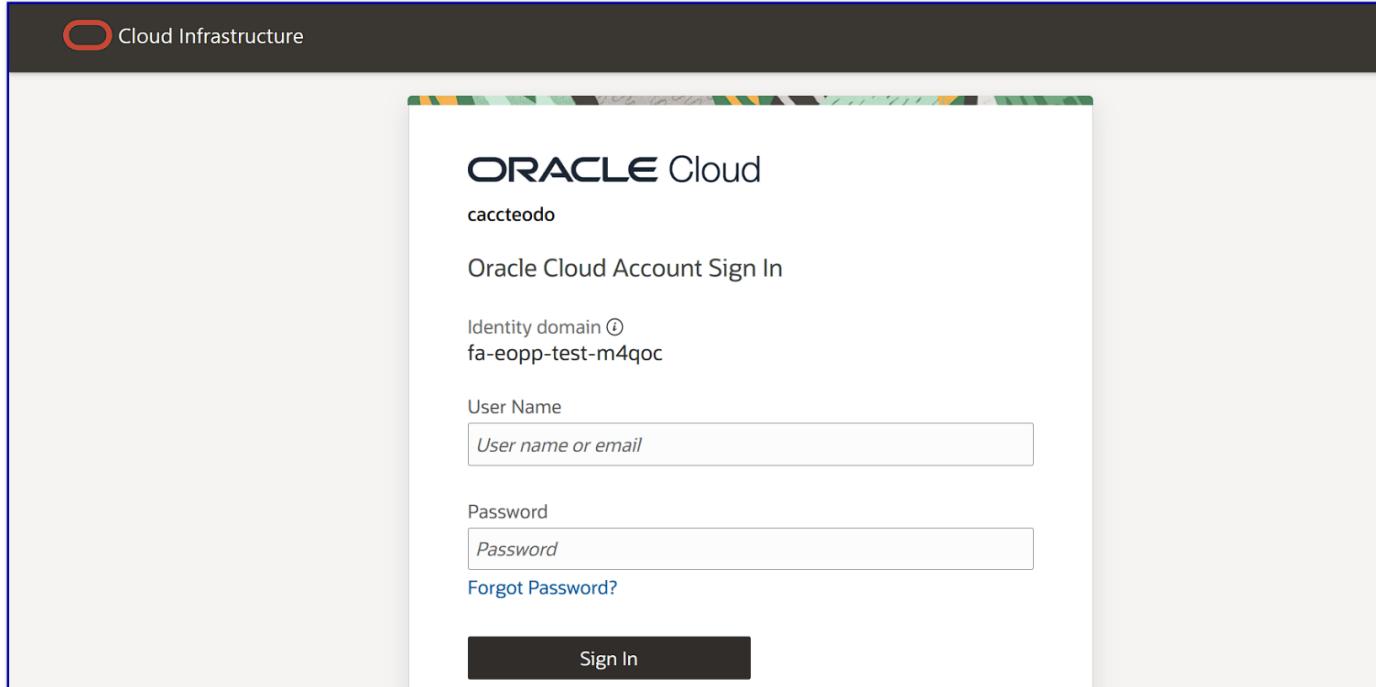
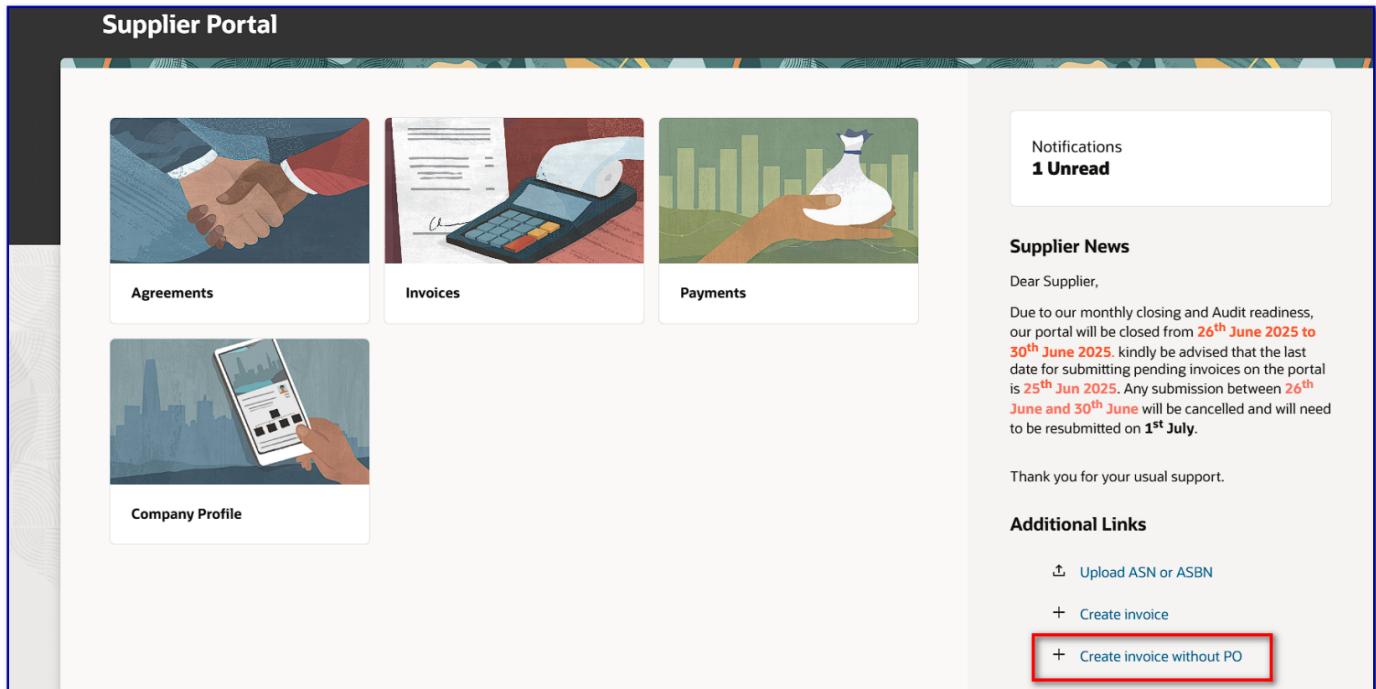


Create Invoice without PO from Supplier Portal

1. Login to Oracle Fusion Applications



2. On the homepage click on **Create Invoice without PO** task





Create Invoice without PO from Supplier Portal

3. Enter the supplier site, Invoice number, Invoice date and click on “+” button.

ORACLE

Create Invoice Without PO

Supplier: [REDACTED]
Taxpayer ID: [REDACTED]
* Supplier Site: Office Address [REDACTED]
Address: [REDACTED]
Supplier Tax Registration Number: [REDACTED]

Remit-to Bank Account: 036610267890
Unique Remittance Identifier: [REDACTED]
Unique Remittance Identifier Check Digit: [REDACTED]
Description: [REDACTED]
* Attachments: None
Tax Control Amount: [REDACTED]

* Number: 898891
* Date: 12/15/25
* Type: Invoice
Invoice Currency: SAR - Saudi Riyal
Payment Currency: SAR - Saudi Riyal

Customer: * Customer Taxpayer ID: 01
Name: Arma Sports Company
Address: Riyadh, SAUDI ARABIA
* Requester Email: [REDACTED]
Requester Name: [REDACTED]

Lines

View ▾ **+** Cancel Line

* Number	* Type	Ship-to Location	Ship-from Location	Tax Classification	* Amount	Invoice Line Description
No data to display.						

Total

Summary Tax Lines

4. Select the Type from the list of values which fits in and add the invoice line amount and Invoice Line Description.

ORACLE

Create Invoice Without PO

Supplier: ABC Textile LLC
Taxpayer ID: [REDACTED]
* Supplier Site: Office Address [REDACTED]
Address: 1, Gortsaranayin street, ARTASHAT 0733, ARMENIA
Supplier Tax Registration Number: [REDACTED]

Remit-to Bank Account: 036610267890
Unique Remittance Identifier: [REDACTED]
Unique Remittance Identifier Check Digit: [REDACTED]
Description: [REDACTED]
* Attachments: None
Tax Control Amount: [REDACTED]

* Number: 898891
* Date: 12/15/25
Type: Invoice
Invoice Currency: SAR - Saudi Riyal
Payment Currency: SAR - Saudi Riyal

Customer: Customer Taxpayer ID: 01
Name: Arma Sports Company
Address: Riyadh, SAUDI ARABIA
* Requester Email: [REDACTED]
Requester Name: [REDACTED]

Lines

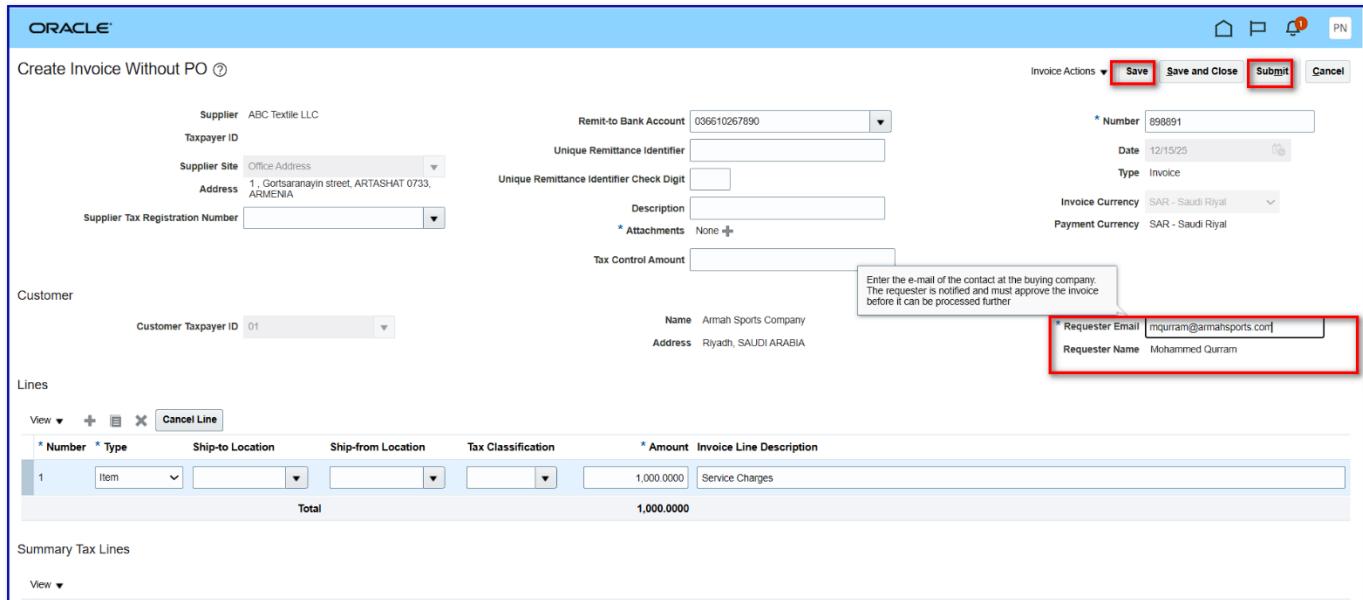
View ▾ **+** Cancel Line

* Number	* Type	Ship-to Location	Ship-from Location	Tax Classification	* Amount	Invoice Line Description
1	Item	[REDACTED]	[REDACTED]	[REDACTED]	1.000.0000	Service Charges
Total 1.000.0000						

Summary Tax Lines

Create Invoice without PO from Supplier Portal

5. Enter the e-mail of contact at the buying company. The requester is notified and must approve the invoice before it can be processed further



ORACLE

Create Invoice Without PO

Supplier ABC Textile LLC
 Taxpayer ID
 Supplier Site Office Address
 Address 1, Gortsaranayin street, ARTASHAT 0733, ARMENIA
 Supplier Tax Registration Number

Remit-to Bank Account 036610267890
 Unique Remittance Identifier
 Unique Remittance Identifier Check Digit
 Description
 * Attachments None
 Tax Control Amount

Invoice Actions Save **Save and Close** **Submit** Cancel
 * Number 898891
 Date 12/15/25
 Type Invoice
 Invoice Currency SAR - Saudi Riyal
 Payment Currency SAR - Saudi Riyal

Customer
 Customer Taxpayer ID 01
 Name Armah Sports Company
 Address Riyadh, SAUDI ARABIA

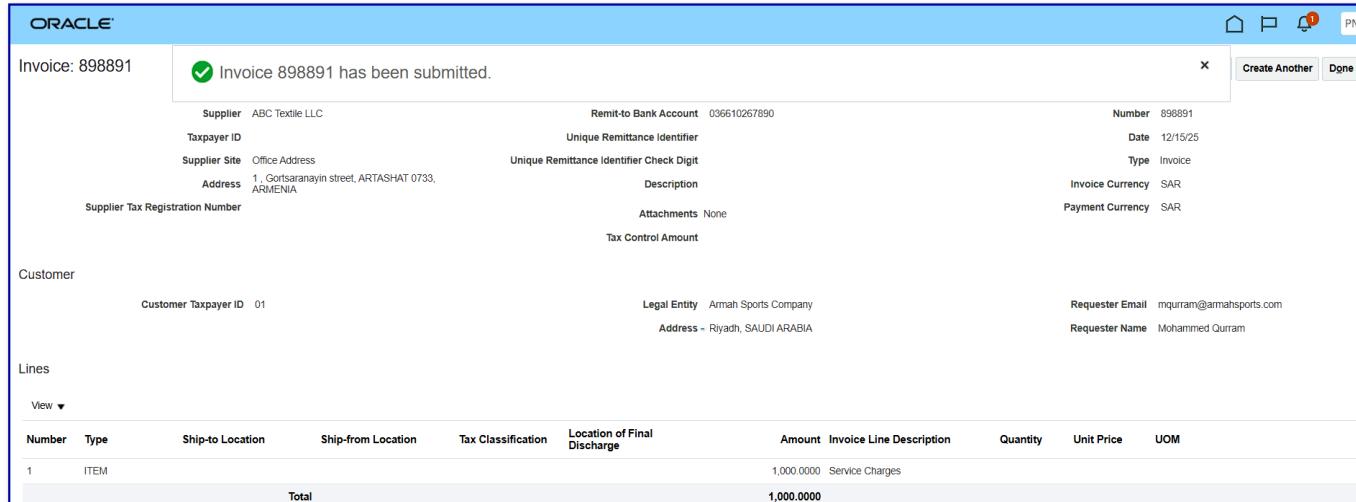
Enter the e-mail of the contact at the buying company. The requester is notified and must approve the invoice before it can be processed further.

* Requester Email murrum@armahsports.com
 Requester Name Mohammed Qurrum

Lines
 View + X Cancel Line
 * Number * Type Ship-to Location Ship-from Location Tax Classification * Amount Invoice Line Description
 1 ITEM 1,000.0000 Service Charges
 Total 1,000.0000

Summary Tax Lines
 View

6. Click on Save and Submit, Confirmation message would display that Invoice was submitted.



ORACLE

Invoice: 898891 **✓** Invoice 898891 has been submitted. **X** **Create Another** **Done**

Supplier ABC Textile LLC
 Taxpayer ID
 Supplier Site Office Address
 Address 1, Gortsaranayin street, ARTASHAT 0733, ARMENIA
 Supplier Tax Registration Number

Remit-to Bank Account 036610267890
 Unique Remittance Identifier
 Unique Remittance Identifier Check Digit
 Description
 Attachments None
 Tax Control Amount

Number 898891
 Date 12/15/25
 Type Invoice
 Invoice Currency SAR
 Payment Currency SAR

Customer
 Customer Taxpayer ID 01
 Legal Entity Armah Sports Company
 Address - Riyadh, SAUDI ARABIA

Requester Email murrum@armahsports.com
 Requester Name Mohammed Qurrum

Lines
 View
 Number Type Ship-to Location Ship-from Location Tax Classification Location of Final Discharge Amount Invoice Line Description Quantity Unit Price UOM
 1 ITEM 1,000.0000 Service Charges
 Total 1,000.0000